



## *Report to the Auburn City Council*

Action Item

Agenda Item No. **3**

*[Signature]*  
City Manager's Approval

**To:** Mayor and City Council Members  
**From:** Robert Richardson, City Manager  
**Prepared by:** Amy M. Lind, Deputy City Clerk  
**Date:** May 14, 2012  
**Subject:** Cancellation of a City Council Meeting

### **The Issue**

Shall the Auburn City Council cancel a regular scheduled meeting due to a holiday?

### **Conclusion and Recommendation**

By **MOTION** approve the cancellation of the regular City Council meeting on May 28, 2012.

### **Background**

Chapter 4 of the Brown Act mandates that legislative bodies must set the time and place for regular meetings by ordinance, resolution, bylaws or similar formal rule for conducting business. The City of Auburn Municipal Code 30.01 states "the Council shall hold regular meetings on the second and fourth Mondays of each month at the hour of 6:00 p.m. at the Council Chambers of the City Hall." The second Monday in May of 2012 falls on Memorial Day, therefore a cancellation is requested.

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